



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>Board of Geologists</b>
MEETING DATE AND TIME:	<b>Friday, November 9, 2012 at 10:00 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B, Cannon Building</b>
MINUTES APPROVED:	<b>December 14, 2012</b>

**MEMBERS PRESENT**

Scott Blaier, President, Professional Member  
David Reinhold, Vice President, Professional Member  
Douglas Rambo, Secretary, Professional Member  
William "Sandy" Schenck, Professional Member  
Patricia Ennis, Public Member  
Maureene LaFate, Public Member  
Amos Aiken, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Amanda McAtee, Administrative Specialist II  
Danny Stevenson, Deputy Attorney General

**MEMBERS ABSENT**

None

**PUBLIC PRESENT**

None

**CALL TO ORDER**

Mr. Blaier called the meeting to order at 10:09 a.m.

**REVIEW OF MINUTES**

The Board reviewed the meeting minutes from the October 12, 2012 meeting. Mr. Amos made a motion, seconded by Mr. Schenck, to approve the minutes. The motion carried unanimously.

**OLD BUSINESS**

There was no old business to review at this meeting.

**NEW BUSINESS**

**3.1 Strategic Plan - Final Changes to 24 Del. C. § 3611 (Inactive Status)**

Mr. Stevenson presented the Board with draft copies of the proposed bill for section 24 Del. C. § 3611. The Board reviewed the proposed bill. Mr. Aiken inquired about how long a licensee could remain on inactive status. Mr. Schenck explained that this would be covered in the Rules and Regulations once the bill passed legislation. He summarized what had been discussed in previous meetings about inactive status. Mr. Schenck stated that the Board would hold a public hearing once the bill passed through legislation to create the Rules and Regulations to govern inactive status. Mr. Stevenson stated that the time limit regarding inactive status was not written into the bill so the Board would have flexibility to change the time frame in the Rules and Regulations at a later date if necessary. Mr. Amos made a motion, seconded by Mr. Rambo, to approve Mr. Stevenson's draft of the proposed bill for section 24 Del. C. § 3611 and to deliver the bill to Director James Collins for the next legislative session. The motion carried unanimously.

#### Audit Update

Ms. McAtee stated that a total of 58 licensees were audited and that the audits were due by November 30, 2012. Ms. McAtee reviewed for the Board the audit process from a Division perspective. Mr. Schenck stated how the audit review process worked during previous audits. Mr. Schenck recommended beginning audit reviews after the meeting adjourned. Ms. McAtee stated that she had received a total of 15 audits to date. The Board reviewed and discussed the audit guidelines that Mr. Schenck had created for the last audit process. Mr. Blaier suggested that Board members arrive to the December meeting early in order to review more audits.

#### Practice under Licensed Supervision

There were no letters documenting practice under licensed supervision for this meeting.

#### Review of Continuing Education Approval Applications

There were no applications for reciprocity for this meeting.

#### Review of Application for Reciprocity

There were no applications for reciprocity for this meeting.

#### Review of Applications for Examination

There were no applications for examination for this meeting.

#### Report on Annual ASBOG Meeting

Mr. Blaier stated that the annual ASBOG meeting was very informative. Mr. Schenck stated that the United States is currently working with Canada because Canada has shown interest in adopting use of the ASBOG exam. He stated that this year the Executive Committee participated in the Council of Examiners workshop for an entire day. Mr. Reinhold participated in the Council of Examiners workshop for the Practice of Geology exam. Mr. Reinhold explained the process of determining the strength and fairness of ASBOG test questions. Mr. Schenck stated his appreciation for other members of the Board getting involved in the annual ASBOG meeting. He stressed the importance of keeping a close connection with ASBOG since the State of Delaware utilizes the exam to license Geologists in the State of Delaware. For this reason, the Delaware Board of Geologists should remain informed on the ASBOG exam.

#### **OTHER BUSINESS BEFORE THE BOARD (for discussion only)**

There was no other business before the Board.

#### **WALL CERTIFICATES**

William L. Osburn

Michael Gaetano Grifasi

Mr. Blaier signed the wall certificate for William L. Osburn and Michael Gaetano Grifasi.

#### **PUBLIC COMMENT**

None

#### **NEXT SCHEDULED MEETING**

The next meeting is scheduled for December 14, 2012, at 10:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

#### **ADJOURNMENT**

There being no further business, Mr. Amos made a motion, seconded by Mr. Reinhold, to adjourn the meeting at 11:12 a.m. The motion carried unanimously.

Respectfully submitted,



Amanda McAtee – DE Board of Geologists  
Administrative Specialist II